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3 **City of Washington Terrace**
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5 **Minutes of a Regular City Council meeting**
6 **Held on November 21, 2023**
7 **City Hall, 5249 South 400 East, Washington Terrace City, Utah**
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9 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

10 Mayor Mark C. Allen
11 Council Member F. Carey Seal
12 Council Member Jeff West
13 Council Member Jill Christiansen
14 Council Member Scott Barker
15 Council Member Randy Ferlin
16 Recreation Director- Carlos Grava
17 City Manager Tom Hanson
18 City Recorder Amy Rodriguez
19

20 **Others**

21 Zunayid Zishan, Cheryl Parkinson, Brett DeGroot, Michael Thomas, Kiara Thomas, Amy Miller, Steve
22 Nielson, Sharae Nielson
23

24 **1. ROLL CALL 6:00 P.M.**
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26 **2. PLEDGE OF ALLEGIANCE**
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28 **3. WELCOME**
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30 **4. CONSENT ITEMS**

31 **4.1 APPROVAL OF AGENDA**

32 **4.2 APPROVAL OF NOVEMBER 7, 2023, COUNCIL MEETING MINUTES**

33 Items 4.1 and 4.2 were approved by general consent.
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35 **5. CITIZEN COMMENTS**

36 Cheryl Parkinson stated that she had a wonderful opportunity to visit with residents. She stated that a
37 resident told her that she worked hard on her fall cleanup and it took two trips to bring the clean up to the
38 Shops. She stated that maybe it will be possible in the future to have a program to help seniors or disabled
39 residents move the clean up to the drop off area. Council Member West stated that he would like to see
40 neighbors helping neighbors. Mayor Allen noted that the spring clean up will be curbside.
41

42 Zunayid Zishon asked for a follow up on the live streaming platform for the meetings.

43 He stated that he has read the Parks Master Plan and it said that Van Leeuwen is stated as a neighborhood
44 park, however, it does not meet the criteria stated in the plan. He stated that the small playground is in
45 terrible shape. He stated that the minutes reflected discussion on all the other parks and not much on Van

46 Leeuwen or Victory Park. He stated there is a good plan in the Master Plan, but a timeline is not given. He
47 asked for consideration for Van Leeuwen Park when discussing funding and applying for City grants.

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49 Steve Nielson stated that he is amazed that his neighbor has cleaned up his yard so quickly. He stated that
50 unfortunately they do not speak anymore and suggested re-evaluating having neighbors turn on neighbors
51 for the complaint based code enforcement.

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53 **6. NEW BUSINESS**

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55 **6.1 MOTION/RESOLUTION 23-18: RESOLUTION TO ADOPT THE CITY OF**
56 **WASHINGTON TERRACE PARKS MASTER PLAN**

57 Grava stated that the plan will be used for funding plans and prioritization based on funding sources, cost
58 estimates, and other factors. He stated that the estimates have increased and will need to be updated. He
59 stated that the fiscal impact is rising. He stated that Council will need to work on prioritization and work
60 with Finance on finding the funding for the projects.

61 Council Member Seal asked the deadline on the RAMP funding. Grava stated that RAMP funding is due
62 mid-January. He stated that we are working on a plan for this year. He stated that we are analyzing if we
63 are able to apply for RAMP funding this upcoming year. He stated that the application must have a full
64 project, including cost estimate, our match, before we can apply.

65 Council Member Seal suggested driving around as a Council and staff to physically look at the parks to
66 help with prioritization.

67 Grava stated that if the plan is approved, he will work with Council to prioritize so that funding can be
68 planned. He stated that the plan is the City guide and will take years to go through the plan.

69 Council Member Barker stated that it will be interesting to see the results of the citywide survey to see
70 how much interest there is for Park Planning. Council Member Christiansen stated that she would like to
71 hold off on adopting the Plan until the survey results are given. Grava stated that the survey will be taken
72 into account, however, it will not change the Master Plan. The Master Plan is to be used as a guide.
73 Hanson stated that the Plan is a vision that can change throughout the years, agreeing that it acts as a
74 guide. Grava stated that staff will need to work with Finance to see where we can find the funds within our
75 means and then see what other funding sources we can use.

76 Mayor Allen stated that some of the parks can be done in one round, however, other parks
77 Will need to be done in phases. Mayor Allen stated that we have been very fortunate to receive \$500,000
78 from RAMP two years in a row. He stated that we may need to keep it in the lower end this year for
79 RAMP.

80
81 Mayor Allen stated that the Plan has all the items that Council has discussed over the years, noting that it is
82 a Plan that can change. He stated that the plans are a “wishlist” used for planning.

83 Hanson stated that the Master Plan is part of the grant process, as they would like for cities to show that
84 projects have been planned and discussed. Hanson stated that this Plan is a guideline so that Mayor and
85 Council have the flexibility to execute appropriately. Mayor Allen stated that the approved Plan goes a
86 long way when applying for grants and impresses the grant boards. He stated before we do any of the park
87 projects, we can do an “Open House” and see what the residents feel about the parks. He stated that if the
88 Plan is approved, it will serve as a guide for residents to understand how they feel about the parks.

89 Council Member West stated that our task is to make sure that residents know what we are doing and show
90 the residents the plans. He stated that he likes the long range view and with input from the community,
91 Council will be able to make the prioritization.

92 Mayor Allen stated that he has never raised taxes to build a park. He stated that it is possible to do a
93 General Obligation bond to be on the ballot and if people really want it, they can vote on it.

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95 **Motion by Council Member Seal**
96 **Seconded by Council Member Barker**
97 **To approve Resolution 23-18 adopting the**
98 **City of Washington Terrace Parks Master Plan**
99 **Approved unanimously (5-0)**
100 **Roll Call Vote**

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103 **7. COUNCIL COMMUNICATION WITH STAFF**
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105 Council Member Seal asked if Hanson has gotten in touch with Stephens on the sidewalk at 5700 South.
106 Hanson stated that he will speak to Nish.

107 Council Member Seal stated that the “for sale” sign on Adams Avenue is still up and blocking line of
108 sight.

109 Council Member Seal asked that the stop sign on 150 East and 5600 South be reevaluated as people run
110 the stop signs on both sides. He would like to know what could be done to improve the intersection.

111
112 Council Member Christiansen appreciated the opportunity to help residents who needed help with the
113 survey. She stated that she’d love to see it expanded and maybe have a few days set up at the senior center
114 to help residents.

115 Council Member Christiansen wanted to extend her thanks to Martin Nish on his code enforcement efforts.
116

117 Council Member West stated that he went to the green waste drop off several times. He stated that one of
118 the Public Works crew was on hand to help load the green waste into the bins. He stated that he was very
119 helpful and pleasant. Council Member West thanked them for the extended hours for the service.

120
121 Council Member Barker stated that he has heard from several residents concerning the installation of the
122 fiber in the City. He asked if the paint will be cleaned off of curbing. Hanson stated that it may take a
123 while to wash off of the curbing, but there are no plans for the City to take the paint off of the curb.
124 He stated that 95 year old resident take her survey. He stated that he feels personal interaction is a good
125 thing. He stated it was a great opportunity to meet her. He stated that she has lived in the Terrace since it
126 was barracks. He said it was a great experience meeting with Mrs. Wright.

127
128 Council Member Ferlin stated that we combined with South Ogden for a football tournament. He stated
129 that the feedback he received is that in the future they would like to combine again and would like to come
130 to the Washington Terrace side because of the work that Grava is doing and how easy it was to work with
131 him and the organization.

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133 Mayor Allen as tradition in the City, he would like Council to consider a holiday coupon for employees to
134 have a day off for a day of their choosing during the holiday season in lieu of a party, or holiday bonus. He
135 stated that it is a soft cost and is greatly appreciated by staff. Council agreed that would be a good gesture.

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8. ADMINISTRATION REPORTS

Hanson stated that the retreat is planned for next Friday and Saturday from 8-12:00 p.m. He stated that he would like to have the retreat on Saturday only until 2:00 p.m. and then come back and work on specific issues more in depth in work sessions. Mayor and Council were fine with the consolidated schedule for one day.

Hanson stated that the newsletter article will be on Golden West Credit Union. Hanson stated that he attended the ribbon cutting last week. Council Member Seal stated that he took a tour of the building. He stated that there are many things that they involve themselves in to make money and support the Credit Union. He stated that it was an eye opener.

Hanson stated that there will be work done on the slope at Rohmer Park to help with environmental safety. He stated that things are moving along there very well.

9. UPCOMING EVENTS

- November 21st: ELECTION DAY!
- November 23-24: City offices closed for Thanksgiving Holiday
- November 30th: Planning Commission (tentative) 6:00 p.m.
- December 2nd: Council Retreat at City Public Works Shop
- December 5th: City Council Work Session 5:00p.m.
- December 5th: City Council Meeting 6:00 p.m.
- December 5th: Board of Canvass to approve election results (During Council Meeting)
- December 9th: Candy Cane Run
- December 25th: City Offices closed for Christmas Holiday
- December 28th: Planning Commission (Tentative)

10. ADJOURN THE MEETING: MAYOR ALLEN

**Motion by Council Member West
Seconded by Council Member Barker
To adjourn the meeting
Approved unanimously (5-0)
Time: 6:56 p.m.**

Date Approved

City Recorder