

1 **City of Washington Terrace**

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3 **Minutes of a Regular City Council meeting**
4 **Held on March 4, 2025**

5 **City Hall, 5249 South 400 East, Washington Terrace City, Utah**
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9 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

- 10 Mayor Mark C. Allen
11 Council Member Jill Christiansen
12 Council Member Zunayid Z. Zishan
13 Council Member Cheryl Parkinson
14 Council Member Jeff West
15 Council Member Michael Thomas
16 Public Works Director Jake Meibos
17 City Recorder Amy Rodriguez
18 City Manager Tom Hanson
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20 **OTHERS PRESENT :**
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24 **1. WORK SESSION 5:00 P.M.**

25 **Topics to include, but are not limited to :**

- 26
 - Terrace Capital Investment Projects (TCIP)
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28 Meibos reviewed current and upcoming Capital Plan projects, tying them to Council Policy and Priorities
29 which were discussed and defined in the November Council Retreat.
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31 **Capital Investment Projects**
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33 Meibos stated that the TCIP lays out the Capital Plans for the next 0-5 years.

- 34 - Meibos stated that we are in the planning process for the RR-8 Roadway Reconstruction project.
35 The reconstruction will include 5000 South, 4900 South between 150 East and 300 West, and 5650
36 South between 500 West and 266 West. He stated that the road condition is showing signs of
37 subgrade stress due to heavy traffic. He stated that routine maintenance will not be able to keep up
38 with it. He stated that the project is being considered for the next grant project from STP, noting
39 that it may take a few years to receive the funding. Council Member West asked if there were any
40 long term thoughts of widening the road during the reconstruction of 5000 South at Washington
41 Blvd.and 150 East. Meibos stated that the intersection widening was talked about years ago.
42 Meibos stated that it is a good suggestion and worth looking into when the project is designed.
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44 - Culinary Water. Meibos stated that there are quite a few projects for Culinary Water Projects.
45 Meibos stated that the next project will be CW56 replacing piping with new 10” PCV pipe.

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- Storm Drain. Meibos stated that TH Bell does not have any retention on the property. We have spoken with them concerning a partnership to build a detention basin on their site. Meibos stated that we have set money aside for the prospect of this project. Meibos stated that it could be an underground detention facility, or above ground at around two feet. He stated that this will be decided around the design timeframe.

Meibos stated that the Detention basin on 5000 South/300 West is slated to be redesigned, and it will be made larger to help with storm water. Meibos stated that it will be redesigned so that sediment will not build up from year to year. He stated that the water will be piped directly to the control structure, and it will give it a chance for the sediment to drop out.

Meibos stated that we are going through all of our detention basins and replacing head gates or areas that need to be replaced or strengthened.

- Sanitary Sewer. Meibos stated that these projects consist of replacing the lining on several lines. He stated that these projects would not entail digging up roads and major construction. Meibos stated that the liner has been working out very well. Meibos stated that lines and tree roots can be cut out by robots. He stated that this is a very effective method and can save money down the road.

Meibos detailed the spending over the last five years:

\$3.4M – Road Reconstruction

\$3.5M- Culinary Water

\$371,000- Storm Water

\$285,000 Sanitary Sewer

Total \$7.6 million

Grant funding \$2.5 million

Hanson stated that there are no loans or bonds on the projects. The funding came from City money and grant money collected through general fund and utility billing.

Meibos stated that the 0-5 project outlook cost estimate is around \$5.5-6M

Meibos stated that the information will be included in the upcoming budget documents.

Asset Management

Meibos explained Asset Management Planning which has been ongoing. He stated that facilities, trucks, equipment, capital assets, and infrastructure (streets, storm water, sidewalks) are all considered “assets”, however, he will mainly be focusing on infrastructure assets in the presentation.

Meibos explained the Asset Management Process, including inventory, prioritizing, implementing the plan, future planning, and reviewing the plan as projects dictate.

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Meibos stated that collection of data includes GIS mapping and field inspections, which are added to the Asset Management Template.

Meibos showed a live Asset Management Interface which was created by Tanon Mathews to map out all of the piping, roads, and other infrastructure and dated each asset as to when it was constructed/installed. This will help with planning which areas are in need of prioritization. Meibos stated that it can be reviewed by area, pipe material, age of installation, maintenance, and other identifiers that can be grouped and assigned dates for replacement and funding.

Meibos stated that field maps are also available to show pipe dates, videos, pipe sizes, and maintenance history which can be accessed by himself and the crew remotely.

Meibos stated that the asset management program helps with projected revenues and expenses as it details dates and projected replacement dates for the infrastructure.

Meibos stated that grant applications want to see the planning and forecasting of infrastructure. Meibos stated that this program was created by our GIS Department over the last two months.

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member Jill Christiansen
Council Member Zunayid Z. Zishan
Council Member Cheryl Parkinson
Council Member Jeff West
Council Member Michael Thomas
City Recorder Amy Rodriguez
City Manager Tom Hanson
Lt. Garth Crowley

OTHERS PRESENT:

None

2. ROLL CALL

6:00 P.M.

3. PLEDGE OF ALLEGIANCE

4. WELCOME

5. CONSENT ITEMS

5.1 APPROVAL OF AGENDA AND FEBRUARY 18, 2025, COUNCIL MEETING

Item 5.1 was approved by general consent.

6. CITIZEN COMMENTS

There were no citizen comments.

7. NEW BUSINESS

**7.1 MOTION/RESOLUTION 25-02: INTERLOCAL AGREEMENT WITH WASATCH
INTERGRATED WASTE MANAGEMENT DISTRICT FOR RECYCLING
SERVICES**

Hanson stated that the city has been working with Wasatch Integrated Waste Management for the last few years for our recycling needs. Hanson stated that we have confidence in the outcome of what they can do. Hanson stated that we will not have an increase on our recycling charges this year. Hanson stated that this resolution formalizes the relationship that we have with them. Hanson stated that it is an interlocal agreement because they are two governmental entities. Mayor Allen asked if the recycling information sheet in the agreement can be put out to the public as the full sheet. He stated that it would be great information for people to have as to what can be recycled and what cannot. Hanson stated that he will put it on the website and will put a QR code in the newsletter that pushes people towards the digital platform. Council Member Parkinson stated that we have enough

182 residents who do not access the website and would like it available in paper form. Hanson may put it in the
183 newsletter as a What is Right in Washington Terrace.

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185 Hanson stated that there is an out clause in the contract for both parties with proper notice. Mayor Allen
186 stated that there could be competition for recycling in the future. Hanson stated that Wasatch Integrated
187 was very helpful when we needed them a few years ago.

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**Motion by Council Member Parkinson
Seconded by Council Member Christiansen
To approve Resolution 25-02 approving the
Interlocal agreement with Wasatch Integrated Waste Management
District for Recycling Services
Approved unanimously (5-0)
Roll Call Vote**

198 **8. COUNCIL COMMUNICATION WITH STAFF**

199 Council Member Parkinson wanted to thank Public Works for their work on the sidewalk trip hazards. She
200 stated that a Public Works employee walks the sidewalks taking notes of any trip hazards and paints the
201 areas. She stated that she appreciates them being out in force already.

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Council Member Thomas asked if there is an estimated date on the street sweeper. Hanson stated that he
believes that it will be after the green waste pick up in April.

206 Mayor Allen stated that the Sewer District Tour is set for March 21st.
207 Mayor Allen stated that WACOG was given the list of the RAMP board proposals, which will need to go
208 through the County Commissioners. He stated that Washington Terrace received \$500,000 for Phase 3 of
209 the Rohmer Park Pickleball Plaza. He stated that the Terrace Plaza Playhouse will receive \$98,000
210 Washington Terrace Elementary will receive over \$98,000 for their playground.

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9. ADMINISTRATION REPORTS

214 Hanson stated that the green waste pickup will be curbside as well as the drop off Saturday option. Hanson
215 stated that curbside green waste should be out on the curb on Monday. The pickup will happen sometime
216 that week. Hanson stated that it will be promoted in the newsletter. He stated that curbside spring clean up
217 is the week of April 21st.

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Hanson stated that Council will receive an email from Weber Basin with the link to the “My Water” so
that Council can log on and access the portal. Hanson stated that we will not tell Council how to access or
set up the portal to see if the instructions are easy to follow.

223 Hanson stated that the Easter Egg hunt will be held on April 19th at 10:00 a.m.

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Hanson stated that the budget document is being drafted and will be presented to Council in May.

- 228 **10. UPCOMING EVENTS**
229 March 18th: City Council Work Session (5:00p.m.) City Council meeting (6:00 p.m.)
230 March 27th Planning Commission Meeting
231 April 1st: City Council Work Session (5:00p.m.) and City Council Meeting (6:00 p.m.)
232 April 15th: City Council Work Session (5:00 p.m.) and City Council Meeting (6:00 p.m.)
233 April 16-18th: ULCT Conference in St. George UT
234 April 24th: Planning Commission Meeting (tentative)
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236 **11. ADJOURN THE MEETING**

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238 **Motion by Council Member Thomas**
239 **Seconded by Council Member West**
240 **To adjourn the meeting**
241 **Approved unanimously (5-0)**
242 **Time: 6:25 p.m.**
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246 **Date Approved**

_____ **City Recorder**